



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

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Wednesday, July 18, 2018

2:00 PM

5th Floor Board Room, Water Board Building

BOWC Meeting

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 2:00 p.m.

2. ROLL CALL

Present: 7 - Commissioner Linda Forte, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Mary Blackmon, Commissioner Jane Garcia, Commissioner John Henry Davis and Commissioner Jonathan Kinloch

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the amended agenda.

Items 18-0163, 18-0165; attachment to 18-0154, and BOWC revised evening meetings in the community schedule were added to the agenda.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that the minutes be approved as amended. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of June 20, 2018.

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Mary Blackmon that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC COMMENTS (3 minutes per speaker)

There was none.

6. ITEMS FROM THE COMMISSIONERS

There was none.

7. COMMUNICATIONS

A. [18-0160](#) Receipt of Correspondence (Customer Responses - June 20, 2018)

Sponsors: Mobley

Attachments: [16570 Washburn Comment Letter](#)
[1766 Van Dyke - Customer Response](#)
[3172 E Lafayette Comment Letter](#)
[3494 Hurlbut St - Customer Response](#)
[4475 Kensington Avenue - Response Letter](#)
[531 S. Eastlawn Ct - Customer Response](#)
[Joanne German - Response Letter](#)
[Lory Parks - Response Letter](#)
[Rudolph Markoe - Response Letter](#)
[Tijuana Morris - Response Letter](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Communication or Report be received and filed. The motion carried by a unanimous vote.

8. UNFINISHED BUSINESS

There was none.

9. NEW BUSINESS

- A. [18-0154](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to enter into **Lease Agreement LA-18-8118, “Lease of Property” with The Province of St. Joseph of the Capuchin Order (Solanus Casey Center), at a cost to DWSD for a duration of ten (10) years,** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [Solanus Casey Center](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Contract, Lease Agreements be approved. The motion carried by a unanimous vote.

- B. [18-0163](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a one-time purchase and installation of a water meter test bench upgrade from Mars Company for a total amount of \$346,962.00** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

A motion was made by Commissioner Linda Forte, seconded by Commissioner

Mary Blackmon that this Procurement, Goods and Services be approved. The motion carried by a unanimous vote.

C. [18-0165](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **authorizes the Director to approve the accompanying Michigan Department of Transportation (MDOT) "Performance Resolution for Governmental Agencies"** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Mary Blackmon that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

D. [18-0166](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department **approves the revised calendar of meetings to include five regular board meetings, per the Memorandum of Understanding with Detroit City Council, held at 6 p.m. at locations to be determined at a later date, including a change of the November meeting date of the 21st to the 14th due to the Thanksgiving holiday**, and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Jones and Peckinpaugh

Attachments: [BOWC Evening Meetings in the community](#)
[Revised BOWC FY 2018-19 Meeting Calendar_2](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

E. **Awards Presentation**

Oracle Excellence Award - Data Management. In October 2017 DWSD was one of 58 award recipients selected from around the world for the 2017 Oracle Innovation Award. DWSD was recognized as an early adopter of cloud database services and for using Cloud First as a strategy to replace traditional data centers.

DivDat User Advisory Group Award of Excellence - Innovation. Awarded by DivDat for DWSD's guidance and advice in improving their services in 2017.

Special Districts Leadership Award: Awarded by Government Technology Magazine. This category recognizes a special districts leader that has led innovation initiatives and programs that go above and beyond to positively impact the community and/or operations. The awards highlights the individual's vision, leadership and ability to execute. Rob developed and implemented strategy to enhance customer experience, resulting in lower customer waits times, faster response times, improved revenue streams (\$60M improvement), lower cost of service (\$5M bottom line reduction), and stronger communication channels. Initiatives included investment in a start up for a mobile-friendly self service application, payment kiosks across the city with real-time billing data and several payment options, and the ability to for customers to reserve a

place in line at the service centers through their mobile phone.

F. [18-0162](#) **Baker Tilly Quarterly Report**

Sponsors: Pospiech

Attachments: [CMS - July 2018 Board Report \(DRAFT\)](#)

Presenters: Russ Hissom, Kyle O'Rourke, and Anthony McCree

This Communication or Report was received and filed.

10. **DIRECTOR'S METRICS**

A. [18-0181](#) **Director's Update**

Sponsors: Brown

Attachments: [Director's Update](#)

11. **COMMENTS BY COMMISSIONERS**

Commissioner Blackmon announced that the Water Access Volunteer Effort (WAVE) Charity Golf Open was well received. WAVE helps low-income customers with their water bill. There was also a memorial held in honor of William G. Westrick a member of the WAVE Board of Directors and a former Board of Water Commissioner.

Commissioner Blackmon sent her regret and thank you to Dr. Marc Anthonie Cooper, Chief Customer Service Officer for his tremendous service to the department. Dr Cooper's last day with the department was July 20, 2018.

12. **COMMENTS BY THE CHAIR**

There was none.

13. **OTHER MATTERS**

There was none.

14. **CLOSED SESSION**

- A. [18-0161](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department (DWSD), by an affirmative roll call vote of 2/3 of the Board Members appointed and serving, hereby resolves **approval of a meeting with legal counsel in closed session pursuant to Section 8(h) of the Michigan Open Meetings Act and Section 13(1)(g) of the Freedom of Information Act to consider material exempt from discussion or disclosure by state or federal statute, specifically two confidential attorney client communications**, and also authorizes the Director and General Counsel to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon to enter into Request, Closed Session at 3:20 p.m. be approved. The motion carried by a unanimous vote.

ROLL CALL VOTE

A motion was made that this be approved. The motion carried by the following vote:

Aye: 6 - Commissioner Forte, Commissioner Einheuser, Commissioner Coleman, Commissioner Blackmon, Commissioner Garcia and Commissioner Davis

OPEN SESSION

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte to return from Request, Closed Session at 4:30 p.m. be approved. The motion carried by a unanimous vote.

The only matters discussed were attorney/client privilege communications.

15. ADJOURNMENT

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 4:32 p.m.